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Michelle Gilley
Gregg County Clerk

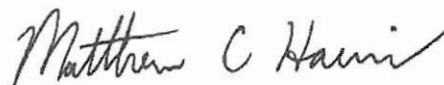
NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, JANUARY 25, 2024, AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m. on Thursday the 25TH day of JANUARY, 2024**, at the **Judson Fire Department Station, 436 Skinner Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included in the agenda attached hereto.

CERTIFICATE AS TO POSTING OF NOTICE:

On the 19TH day of JANUARY, 2024, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 436 Skinner Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Matthew Harris, Agent for Posting

AGENDA:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum.
2. Approval of minutes from December 2023 Gregg County ESD No. 3 board meeting (attached hereto).
3. Time for public comments on any agenda item.
4. Consideration and approval of December 2023 Treasurer's Report / Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for December 2023:

a. Judson Fire Department	\$ 29,385.00
b. Judson Fire Department (Reimbursement)	\$ 6,466.58
c. Harris and Harris	\$ 1,377.00
d. Karen A. Jacks & Associates, P.C.	\$ 280.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins (pay application)	\$ 99,472.32
g. Gregg Appraisal District	\$ 4,107.60
7. Presentation of the annual ESD audit by Heard, McElroy & Vestal, LLC. Take any required action to finalize the annual audit requirements.
8. Ratify Automatic Funds Transfer of the December interest only payment for the construction line of credit in the amount of \$ 9,432.63.
9. Discussion and update on the new fire station construction project.
10. Discuss fence between new fire station tract and adjoining property.
11. Consider electing a Secretary/Treasurer for the ESD board. Revisit any other officer positions if needed.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

RETURN TO OPEN SESSION

Adjournment

NOTICE

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, December 21, 2023, AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

Meeting Minutes:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum. All members present except Joyce.
2. Approval of minutes from November 2023 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Martin to approve the minutes, seconded by Darby. Motion passes unanimously.
3. Time for public comments on any agenda item. No public comment.
4. Consideration and approval of November 2023 Treasurer's Report / Financial Report. Motion by Darby, seconded by Martin. Motion passed unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for November 2023:

a. Judson Fire Department	\$ 2,545.00
b. Judson Fire Department (Reimbursement)	\$ 2,991.97
c. Harris and Harris	\$ 1,502.00
d. Karen A. Jacks & Associates, P.C.	\$ 385.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins (pay application)	\$ 94,251.57
g. Gregg County	\$ 1,500.00

Motion to approve by Martin, seconded by Darby. Motion passes unanimously.

7. Ratify Automatic Funds Transfer of the November interest only payment for the construction line of credit in the amount of \$ 6,725.76. Motion by Darby, seconded by Martin. Motion passed unanimously.
8. Discussion and update on the new fire station construction project. A lot of interior work is happening. Estimated completion is first quarter of next year.
9. Consider proposed resolution approving Gregg County Appraisal District's resolution to build a parking lot for the Gregg County Appraisal District's office. Motion by Darby, seconded by Martin. Motion passes unanimously. Separate resolution will be sent to the Gregg County Appraisal District.
10. Consider a Resolution automatically adding all new ESD 3 commissioners to all ESD 3 bank accounts as

signors on the bank accounts and automatically removing all ESD 3 commissioners whose terms are expiring as signors on the bank accounts. Motion by Darby, seconded by Martin. Motion passed unanimously.

EXECUTIVE SESSION

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

Secretary / Treasurer