

NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, APRIL 18, 2024, AT 6:30 P.M.
770 HENDERSON LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

FILED

APR 12 2024

Michelle Gilley
Gregg County Clerk

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m.** on **Thursday the 18th day of April, 2024**, at the **Judson Fire Department Station, 770 Henderson Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included in the agenda attached hereto.

CERTIFICATE AS TO POSTING OF NOTICE:

On the 12th day of April, 2024, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 770 Henderson Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Matthew Harris, Agent for Posting

AGENDA:

> **The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

1. Call to order and establish a quorum.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
3. Approval of minutes from March 2024 Gregg County ESD No. 3 board meeting (attached hereto).
4. Consideration and approval of March 2024 Treasurer's Report / Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for March 2024:

a. Judson Fire Department	\$ 32,338.55
b. Judson Fire Department (Reimbursement)	\$ 19,501.76
c. Harris and Harris	\$ 2,006.00
d. Karen A. Jacks & Associates, P.C.	\$ 361.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. HLH (pay application)	\$ 407,204.84
g. VFIS	\$ 9,325.00
7. Discussion and update on the new fire station construction project. Consider change order #3.
8. Discuss possible exploration of a sales tax election.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

RETURN TO OPEN SESSION

Adjournment

NOTICE

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and

551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, MARCH 21, 2024, AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

Meeting Minutes:

AGENDA:

> **The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

1. Call to order and establish a quorum.
2. Approval of minutes from February 2024 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Martin, seconded by Joyce. Motion passed unanimously.
3. Time for public comments on any agenda item. No public comment.
4. Consideration and approval of February 2024 Treasurer's Report / Financial Report. Motion by Joyce, seconded by Darby. Motion passed unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
 - a. 60 calls; 8:12 avg response time; there were 2 building fires
 - b. Fire training – Caddo Cooker Training
 - c. JFD is now in the new station
 - d. 28 active staff
6. Discuss and take action on the following ESD bills for February 2024:

a. Judson Fire Department	\$ 25,463.00
b. Judson Fire Department (Reimbursement)	\$ 16,359.56
c. Harris and Harris	\$ 1,552.00
d. Karen A. Jacks & Associates, P.C.	\$ 270.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. HLH (pay application)	\$ 115,068.65
g. VFIS	\$ 1,897.00
h. Texas Mutual	\$ 25,270.00
i. Gregg Appraisal District	\$ 4,107.60
j. Heard, McElroy & Vestal	\$ 11,000.00

Motion by Woloszyn, seconded by Joyce. Motion passed unanimously.

7. Discussion and update on the new fire station construction project. There are still some punch list items

left to take care of.

EXECUTIVE SESSION

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

Secretary / Treasurer