

NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, MARCH 21, 2024, AT 6:30 P.M.
770 HENDERSON LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

FILED

MAR 15 2024

Michelle Gilley
Gregg County Clerk

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m.** on **Thursday the 21ST day of MARCH, 2024**, at the **Judson Fire Department Station, 770 Henderson Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as my come before it, including by way of information not limitation, the following matters included in the agenda attached hereto.

CERTIFICATE AS TO POSTING OF NOTICE:

On the 15TH day of March, 2024, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 770 Henderson Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Matthew Harris, Agent for Posting

AGENDA:

> **The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

1. Call to order and establish a quorum.
2. Approval of minutes from February 2024 Gregg County ESD No. 3 board meeting (attached hereto).
3. Time for public comments on any agenda item.
4. Consideration and approval of February 2024 Treasurer's Report / Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for February 2024:

a. Judson Fire Department	\$ 25,463.00
b. Judson Fire Department (Reimbursement)	\$ 16,359.56
c. Harris and Harris	\$ 1,552.00
d. Karen A. Jacks & Associates, P.C.	\$ 270.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. HLH (pay application)	\$ 115,068.65
g. VFIS	\$ 1,897.00
h. Texas Mutual	\$ 25,270.00
i. Gregg Appraisal District	\$ 4,107.60
j. Heard, McElroy & Vestal	\$ 11,000.00
7. Discussion and update on the new fire station construction project.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

RETURN TO OPEN SESSION

Adjournment

NOTICE

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, FEBRUARY 15, 2024, AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

Meeting Minutes:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum. Jameson called the meeting to order. All commissioners present.
2. Approval of minutes from January 2024 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Darby, seconded by Joyce. Motion passes unanimously.
3. Time for public comments on any agenda item.
4. Consideration and approval of January 2024 Treasurer's Report / Financial Report. Motion by Martin, seconded by Darby. Motion passes unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
 - a. 43 incidents last month
 - b. Average response time was 9:38; most were medical assist/assisting EMS that was called to scene
 - c. Looking at a grand opening for new station of May 7th for the community
 - d. Soft opening on March 8th for new fire station.
 - e. Department is working on increasing its EMS capabilities to ALS level care
 - f. Supplies arrived awaiting LFD Protocol update

6. Discuss and take action on the following ESD bills for January 2024:

a. Judson Fire Department	\$ 31,465.00
b. Judson Fire Department (Reimbursement)	\$ 13,267.38
c. Harris and Harris	\$ 2,135.50
d. Karen A. Jacks & Associates, P.C.	\$ 430.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins (pay application)	\$ 144,675.50
g. Gregg County (Tax Assessor)	\$ 1,500.00
h. Charles Tomberlain Insurance	\$ 518.00
i. Tryon Road Special Utility District	\$ 1,785.40

Motion by Joyce, seconded by Woloszyn. Motion passes unanimously.

7. Ratify Automatic Funds Transfer of the February interest only payment for the construction line of credit, if necessary.

8. Discussion and update on the new fire station construction project. Furniture is installed. Electric almost complete. Some plumbing left to do. 80% of the wire is pulled. Planned to turn the building over to the department on March 4th.
9. Discuss fence between new fire station tract and adjoining property. Motion by Joyce to agree to pay the fence quote using t posts and barbed wire for a cost of \$5,430.00. Seconded by Darby. Motion passes unanimously.

EXECUTIVE SESSION

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

Secretary / Treasurer