

NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, JULY 18, 2024, AT 6:30 P.M.
770 HENDERSON LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

FILED
JUL 15 2024
Michelle Gilley
Gregg County Clerk

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m.** on **Thursday the 18th day of July, 2024**, at the **Judson Fire Department Station, 770 Henderson Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included in the agenda attached hereto.

CERTIFICATE AS TO POSTING OF NOTICE:

On the 15th day of July, 2024, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 770 Henderson Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Matthew Harris, Agent for Posting

AGENDA:

> **The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

1. Call to order and establish a quorum.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
3. Approval of minutes from June 2024 Gregg County ESD No. 3 board meeting (attached hereto).
4. Consideration and approval of June 2024 Treasurer's Report / Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for June 2024:

a. Judson Fire Department	\$ 33,775.55
b. Judson Fire Department (Reimbursement)	\$ 5,326.82
c. Harris and Harris	\$ 952.00
d. Karen A. Jacks & Associates, P.C.	\$ 225.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. HDL Companies	\$ 2,500.00
7. Discuss landscaping and lawn maintenance at both stations.
8. Discuss sales tax revenue estimate from HDL.
9. Discuss fire fighter compensation structure and policies.
10. Update on developing next year's budget.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

RETURN TO OPEN SESSION

Adjournment

NOTICE

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, JUNE 20, 2024, AT 6:30 P.M.
770 HENDERSON LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

>

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum. All members present except Joyce.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting. No public comment.
3. Approval of minutes from May 2024 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Woloszyn, seconded by Darby. Motion passed unanimously.
4. Consideration and approval of May 2024 Treasurer's Report / Financial Report. Motion by Darby, seconded by Martin. Motion passed unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
 - a. Total incidents from last month: 70; average response time 7 min 51 seconds.
 - b. 2 building fires
 - c. 42 medical assists
 - d. EMS training – June 24th
 - e. Current school enrollments: 1 passed paramedic exam, 1 started
 - Chief Gonzales and Chief Jackson completed year 1 of CFE program
 - 1 currently enrolled in EMT and 1 Pending approval.
 - f. ALS (Advanced Life Saving) Capabilities updated
6. Discuss and take action on the following ESD bills for May 2024:

a. Judson Fire Department	\$ 33,775.55
b. Judson Fire Department (Reimbursement)	\$ 7,941.98
c. Harris and Harris	\$ 1,127.00
d. Karen A. Jacks & Associates, P.C.	\$ 275.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Gregg County Tax Appraisal District	\$ 4,107.60

Motion by Woloszyn, seconded by Jameson. Motion passed unanimously.

7. Discuss landscaping and lawn maintenance at both stations. JFD will get quotes.
8. JFD received a grant for insurance costs and as a result will reimburse ESD 3 funds that were used to pay

insurance.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

Secretary / Treasurer