

**NOTICE OF MEETING**

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3  
THURSDAY, SEPTEMBER 19, 2024, AT 6:30 P.M.  
770 HENDERSON LANE  
LONGVIEW, TEXAS 75605  
JUDSON FIRE DEPARTMENT**

FILED

SEP 16 2024

Michelle Gilley  
Gregg County Clerk

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m.** on **Thursday the 19<sup>th</sup> day of September, 2024**, at the **Judson Fire Department Station, 770 Henderson Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included in the agenda attached hereto.

**CERTIFICATE AS TO POSTING OF NOTICE:**

On the 16<sup>th</sup> day of September, 2024, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 770 Henderson Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



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Matthew Harris, Agent for Posting

## AGENDA:

> **The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

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1. Call to order and establish a quorum.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
3. Approval of minutes from August 2024 Gregg County ESD No. 3 board meeting (attached hereto).
4. Consideration and approval of August 2024 Treasurer's Report / Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for August 2024:
  - a. Judson Fire Department \$ 36,275.55
  - b. Judson Fire Department (Reimbursement) \$ 28,423.08
  - c. Harris and Harris \$ 5,184.66
  - d. Karen A. Jacks & Associates, P.C. \$ 225.00
  - e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director \$ 1,500.00
  - f. Gregg County Appraisal District \$ 3,977.60
  - g. Texas National Bank (annual loan payment for vehicle) \$ 63,670.05
7. Public Hearing for comment on adoption of the proposed ad valorem property tax rate of \$0.08289 per \$100 of value for ESD 3 for the 2024-2025 fiscal year.
8. Vote on the adoption of the proposed ad valorem property tax rate of \$0.08289 per \$100 of value for ESD 3 for the 2024-2025 fiscal year.
9. Discuss possible sales tax election. A representative from Touchstone District Services, a company providing consulting services for ESD's considering sales tax elections, will speak about their services.
10. Consider hiring a company to create/maintain an ESD website and host ESD emails.
11. Discuss possible lease of fire truck from City of Longview.

### EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

## **RETURN TO OPEN SESSION**

### **Adjournment**

#### **NOTICE**

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3  
THURSDAY, AUGUST 15, 2024, AT 6:30 P.M.  
770 HENDERSON LANE  
LONGVIEW, TEXAS 75605  
JUDSON FIRE DEPARTMENT**

**MEETING MINUTES**

>  
**The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

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1. Call to order and establish a quorum. All members present.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting. No public comment.
3. Approval of minutes from July 2024 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Martin, seconded by Darby. Motion passed unanimously.
4. Consideration and approval of July 2024 Treasurer's Report / Financial Report. Motion by Darby, seconded by Joyce. Motion passed unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
  - a. 54 calls this month. Average response time was 8 min. 40 sec.
  - b. 30 medical calls, 5 motor vehicle accident, 1 structure fire
  - c. EMS training on Aug. 20
  - d. 2 currently enrolled in paramedic school
  - e. Tanker 1 – needs minor repair for pump test completion
  - f. Booster 2 – still waiting on handle replacement
  - g. Screaming Eagle Diesel appeared to talk about repairs on one of the Spartan truck.
6. Discuss and take action on the following ESD bills for July 2024:

a. Judson Fire Department	\$ 36,275.55
b. Judson Fire Department (Reimbursement)	\$ 22,030.70
c. First Due	\$ 2,300.00
d. First Due	\$ 7,800.00
e. Harris and Harris	\$ 2,627.00
f. Karen A. Jacks & Associates, P.C.	\$ 480.00
g. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
h. Gregg County Tax Assessor-Collector	\$ 1,500.00
i. VFIS	\$ 1,911.00

Motion by Martin, seconded by Joyce. Motion passed unanimously.

7. Discuss and adopt budget for next fiscal year for ESD 3. Motion by Joyce, seconded by Martin. Motion passed unanimously.
8. Motion to approve \$0.08289 / \$100 value as the proposed tax rate. Motion by Martin, seconded by Darby. Motion approved unanimously.
9. Discuss landscaping and lawn maintenance options at both stations. We requested quotes from 6 companies. Chasin' Green gave a proposal of \$10,552.00 for adding to the sprinkler system and additional landscaping. Motion by Woloszyn to accept the proposal and seconded by Joyce. Motion passed unanimously.
10. Discuss possible sales tax election.
11. Discuss authorizing Texas Bank & Trust to send ESD 3 monthly bank statements to Harris & Harris, Attorneys at Law at 1100 Judson Rd., Suite 720, Longview, Texas 75601 and to allow Harris & Harris to request and receive any ESD 3 bank records from Texas Bank & Trust. Motion by Darby, seconded by Martin. Motion passed unanimously.

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

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Secretary / Treasurer